

Employment Application

THIS APPLICATION IS NOT AN EMPLOYMENT CONTRACT but merely is intended to evaluate suitability for employment. It is the policy of the company to provide equal employment to all qualified persons without discrimination on the basis of sex, race, color, religion, age, national origin, citizenship, disability, veteran status, or any other status protected under local, state or federal law. It is also the policy of the company to have the option of conducting pre-employment screening before a job offer is made. If a job offer is made, employment may be contingent upon the successful completion of a pre-employment drug screening and/or medical examination. This application will remain active for 3 years.

Personal Information:

Full Name *

First Name

Middle Name

Last Name

Address

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Country

Phone Number

E-mail

example@example.com

Are You a U.S. Citizen?

Yes

No

Employment Desired:

Position Applying For

Date You Can Start

Month Day Year

Have You applied here before?

Yes

No

Education:

High School

Name of High School Attended

Number of Years Attended

Graduated?

Yes

No

College

Name of College/University Attended

Number of Years Attended

Area of Study/Degree

Graduated?

- Yes
- No

Graduate School

Name of Graduate School Attended

Number of Years Attended

Area of Study/Degree

Graduated?

- Yes
- No

Trade School/Other

Name of Trade/Technical/Other School Attended

Number of Years Attended

Area of Study/Degree

Graduated?

- Yes
- No

Skills/Qualifications:

Skills

List any relevant skills

Qualifications

List any relevant certifications or qualifications

Current Employment:

Current Employer

Name of Current Employer or NONE if not Employed

Position

Reason for Leaving?

Start Date

Month Day Year

May We Contact?

Yes

No

Previous Employment:

Previous Employer

Name of Previous Employer

Position

Reason for Leaving?

Start Date

Month Day Year

End Date

Month Day Year

Previous Employer

Name of Previous Employer

Position

Reason for Leaving?

Start Date

Day Year

End Date

Month Day Year

References:

Reference 1

Name of Reference

Relationship

Years Acquainted

Phone Number

Please enter a valid phone number.

Email

example@example.com

Reference 2

Name of Reference

Relationship

Years Acquainted

Phone Number

Please enter a valid phone number.

Email

example@example.com

Reference 3

Name of Reference

Relationship

Years Acquainted

Email

example@example.com

Phone Number

Please enter a valid phone number.

Cover Letter & Resume (Optional):

Send Application:

By clicking the submit button below, I certify that all of the information provided by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.

In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option.

I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company.

Date

Month Day Year